MOONSHOT
MUSEUM
EVENTS
AN OUT OF THIS WORLD EXPERIENCE
OUR SPACE IS OUT OF THIS WORLD

GALLERY
Offer your guests the experience to view cutting-edge lunar science happening in realtime. Our wall of windows looks into Astrobotic Technology Inc.’s cleanroom laboratory where large robotic lunar rovers and landers are assembled. Moonshot Museum’s exhibits offer an engaging look at the 21st century space industry and may be made accessible to event guests.

Photo Credit: David Whitemyer, Luci Creative

LOBBY
Welcome your guests to the lobby of the largest lunar logistics facility in the world. Ample natural light from floor-to-ceiling windows, lifesized models of spacecraft, and a luminescent image of the Moon are some of the highlights of this pre-function space.

Photo Credit: David Whitemyer, Luci Creative
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THEATER
Moonshot Theater is the perfect fit for an intimate dinner, or presentation for up to 30 guests. Flexible seating and a floor-to-ceiling screen offer countless possibilities. There are a few surprising options that you'll need to see to believe!

Photo Credit: David Whitemyer, Luci Creative
PRICING & CAPACITIES

COCKTAIL STYLE
• Capacity: 120 Guests in Gallery + Lobby
• Eventioneers Rental Recommendation: (10) 30" Cocktail Tables - (5) High & (5) Low, (20) Gunmetal Chairs, (4) 6' Tables, Black or White Linen

DINNER STYLE
• Capacity: 80 Guests in Gallery
• Eventioneers Rental Recommendation: (8) 60" Rounds, (65) Gunmetal Chairs, (4) 6' Tables, Black or White Linen

THEATER STYLE
• Capacity: 80 Guests in Gallery
• Eventioneers Rental Recommendation: (80) White Garden Chairs

ON REQUEST ONLY
• Rooftop for 50 - 150 guests with included bar, tables, and chairs (Note: this space is accessed by staircase and is NOT ADA-accessible)
• Boardroom / Conference room for 6 - 25 guests (Note: requests may only be considered for evenings and weekends)

PRICING
• $2000 for 4 hours, including setup/break down and on-site coordinator
• Thursday through Sunday events are subject to an additional $500 fee as the museum will need to close to the general public
• Discount available to non-profit 501c3 organizations
• Other terms and restrictions may apply

NOTE
Moonshot Museum does not have furniture on-site. All rentals must be secured through our preferred vendors.
EVENT RENTAL POLICIES

ALCOHOL

Alcohol is only permitted on the premises if served by a licensed bartender. Alcohol may not be sold on the premises. The event client or caterer must provide a certificate of lability (10) days in advance of the event to serve alcohol.

CATERING

Our preferred caterer has been hand-selected to provide you with the highest quality food and service. We do not permit food and beverages that are not arranged through a preferred vendor. *On rare occasions, Moonshot Museum will approve an exemption for the event client to use an outside caterer. The caterer must be pre-approved by Moonshot Museum, provide proof of insurance, be licensed to do business in Pennsylvania, and do a full walk-through of the facility prior to the event. A non-negotiable fee of $700 will be assessed if clients use an outside caterer.

BOOKING YOUR EVENT

We can hold a date and space for you at no charge for up to (2) weeks without a deposit payment. To continue to hold a date and to book your event, we require a signed contract and a non-refundable deposit of 50% of the contract amount. Full payment for all events is due (7) days prior to your event. A credit card must be submitted in advance to be placed on file for any additional costs accrued during or after the event.

PARKING

Evening and weekend parking at Moonshot Museum is complimentary. Street parking is available nearby on Western Avenue and North Lincoln Avenue. Parking is not available on weekdays before 5PM. Valet service or coach drop-off is recommended.
EVENT RENTAL POLICIES

PROHIBITED ITEMS

Prohibited items include: candles, cash bars, alcoholic shots, floor decal stickers, helium balloons*, glitter*, feathers*, confetti*, sparklers*, and rice*. Clients may not attach items to walls or ceilings under any circumstances. Taping, nailing, clipping, or otherwise attaching signage, fixtures, or other materials to walls and ceiling within Moonshot Museum will result in an automatic facility charge of $700 to cover damage or the potential for damage to Moonshot Museum property.

*Clean up cost associated with each of these items is $700 post-event.

INSURANCE

Event client must provide proof of sufficient insurance coverage via a certificate of insurance to Moonshot Museum no later than (7) days prior to the event date. The client agrees to carry "Sufficient Insurance Coverage," which includes the following: Commercial General Liability Insurance including Host Liquor Liability in amount not less than $1,000,000 Combined Single-Limit for Bodily Injury and Property Damage.

PREFERRED VENDORS

**Catering**
Bistro to Go
Contact: Nikki
412.231.0218
nikki@bistro-togo.com

**Bar Services**
Steel Town Bar Services
Contact: Shayna
412.218.1055
info@steeltownbarservices.com

**Event Rentals**
Eventioneers
Contact: Lisa
412.325.0030
lisa@eventioneers.com
MISSION I: LUNAR CITIZENS

• Event add-on OR standalone program
• Capacity: 15 to 30 Guests per Mission
• Pricing: $550
• Embark on a 90-minute immersive team building adventure as citizens of a futuristic Moon base!

The adventure beings with a Mission Briefing from your Moonshot Museum Navigator, complete with a literal window into the work of designing, testing, and building spacecraft. Then, rotate in small teams through digitally driven activities, all set in a futuristic lunar landscape. Design a next gen lunar rover. Map the Moon for resources. Create a mission patch. Form a cosmic city council and vote on a lunar charter to guide your settlement. Explore the emerging space industry professionals who will build our future on the Moon.

SPACE NOW SHOWCASE

• Event add-on OR standalone program
• Capacity: 6 to 60 Guests
• Pricing: $300 per 30 guests
• Private 1 hour visit to the gallery, plus a special presentation

“Space Now Showcase” offers plenty of time for self-guided exploration of the museum gallery. This program also includes a 20-to-30-minute interactive presentation in Moonshot Theater. This presentation will spotlight the latest lunar missions and cutting-edge space research, and introduce guests to the local space industry. The presentation concludes with the reveal of a real working lunar laboratory where spacecraft are built!
LET'S START PLANNING.

Ready to talk dates?
Email us today at events@moonshotmuseum.org!